

**CRIS Rural Mass Transit District**  
**CRMTD**  
**February 9, 2017**  
**2:30 pm**  
**At CRIS Healthy Aging Center**

**Bold items require action**

1) **Roll Call:** Present: Steve Gulick, Jayne Darby, Jerry Prideaux, Ruby Bushue  
Absent: None

2) **Approval of Minutes of December 6, 2016 meeting.**

Jerry Prideaux moved a motion that the minutes of December 6, 2016, be approved. Jayne Darby seconded the motion. All voted in favor and motion carried.

3) **Approve 2016 Audit**

Jerry Prideaux moved a motion that the FY 16 Audit be approved. Ruby Bushue seconded the motion. All voted in favor and motion carried.

4) **Communications: Public Comment**

A. Board Member Comments

B. CEO Report

1. FY 17 2<sup>nd</sup> quarter rider stats – Board members received handout detailing rides provided in the 2<sup>nd</sup> quarter.
2. Update Uniforms – Ideal Casuals received the bid for driver shirts and jackets. Size lot should be in next week and will take 3 weeks from time order place to receive.

C. Correspondence

1. Update Application for Facility Planning Grant – Amy received notification that we have received the grant. IDOT is finalizing the application documents and will be sending in near future.
2. Update Medicaid Application – Application is moving forward. Received email on 1/31/17 requesting more documentation to be sent by 2/14/17. Next step will be an onsite inspection. After inspection is completed we should receive our Medicaid number and begin providing service.

5) Reports

**A. Financial Reports as of 12/31/16** - Jerry Prideaux moved a motion to approve 12/31/16 financial reports. Jayne Darby seconded the motion. All voted in favor and motion carried.

**B. Amended FY 2017 Budget** – Jerry Prideaux moved a motion to approve the amended FY 2017 Budget. Jayne Darby seconded the motion. All voted in favor and motion carried.

6) Unfinished Business - None

7) New Business – **Bold items require action**

**A. FY 18 5311/DOAP Grant Application, Resolution and Special Warranty-**

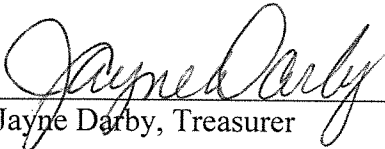
Ruby Bushue moved a motion to approve submission of FY 18 5311/DOAP Grant application, Resolution and Special Warranty. Jerry Prideaux seconded the motion. All voted in favor and motion carried.

**B. Credit Card** – Ruby Bushue moved a motion to get an Agency Credit Card. Jayne Darby seconded the motion. All voted in favor and motion carried.

- C. Accounting Software Bids- JMT Consulting received the bid for Abilia MIP standard accounting software.
- D. Office Furniture Bids – Shick Office Supply received the bid for office furniture.
- E. Computer Bids – Arnolds Office Supply received the bid for computers.
- F. Phone Bids – Gibson Technology received the phone system bid.
- G. Next Meeting – May 11<sup>th</sup>.

**8) Adjournment**

Jerry Prideaux moved a motion to adjourn meeting. Jayne Darby seconded the motion. All voted in favor and motion carried.

  
Jayne Darby, Treasurer

2-23-17  
Date