

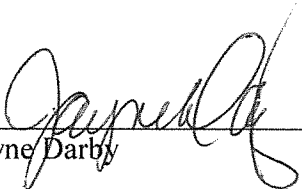
**CRIS Rural Mass Transit District
CRMTD
February 22, 2018
2:30 pm
At CRIS Healthy Aging Center**

Bold items require action

- 1) **Roll Call:** Present: Steve Gulick, Jayne Darby Ruby Bushue, David Wright
Absent: None
- 2) **Approval of Minutes of December 14, 2017 meeting**
Ruby Bushue moved a motion that minutes of December 14, 2017, be approved. Jayne Darby seconded the motion. All voted in favor and motion carried.
- 3) **Communications: Public Comment**
 - A. Board Member Comments - None
 - B. CEO Report
 1. FY 18 2nd quarter rider stats – Board members received hand out detailing rides provided in 2nd quarter.
 2. Industry Updates- Amy updated the board on information from CEO conference. Technology will be even bigger in transit in the future.
 3. Medicaid Promotion
 - a) Brochure – Medicaid brochure was developed
 - b) Rack cards – Medicaid rack card was developed
 - c) Training for medical facility staff – in the process of setting up trainings with medical facility staff to explain Medicaid transportation
 4. Fare collection in future- cashless fare collection is the future. Fares will be paid using debit/credit cards. Ecolane our scheduling software has feature that would allow us to accept debit/credit cards, as well as allow clients to go online and book their rides. Cost is @ \$41,000.
 5. Facility Update – Chuck at IDOT said there was a loop in budget/paperwork and he is working on it.
 6. Vehicle Title/Disposition - IDOT has sent us the title/disposition forms, we are in the process of county board signing off of the titles.
 - C. Correspondence – corresponding with IDOT re facility and we received the 5311/DOAP signed contracts
- 4) **Reports**
 - A. **Financial Reports as of 12/31/17** – Jayne Darby moved a motion to approve the 12/31/17 financial reports. David Wright seconded the motion. All voted in favor and motion carried.
- 5) **Unfinished Business**
- 6) **New Business – Bold items require action**
 - A. **Resolution for DTIF grant-** David Wright moved a motion to approve resolution for DTIF grant for FY 18. Jayne Darby seconded the motion. All voted in favor and motion carried.
 - B. **Resolution for Capital grant** – David Wright moved a motion to approve resolution for IDOT capital grant up to \$50,000 for FY 18. Jayne Darby seconded the motion. All voted in favor and motion carried.
 - C. **FY 19 5311/DOAP Grant Application, Resolution and Special Warranty-** Jayne Darby moved a motion to approve Special Warranty and resolution for 5311 and DOAP. Ruby Bushue seconded the motion. All voted in favor and motion carried.

- D. **Ecolane Software**- tied to DTIF. If we receive DTIF funds, will move forward to upgrade Ecolane to accept debit/credit cards and client ride scheduling.
- E. **Line Credit Increase** - Ruby Bushue moved motion to approve renewing our existing credit line and increasing by \$250,000 for total of \$800,000. David Wright seconded the motion. All voted in favor and motion carried.
- F. **Drug & Alcohol Policy**- Jayne Darby moved a motion to approve updated Drug & Alcohol Policy with the changes made by Midwest Truckers. Ruby Bushue seconded the motion. All voted in favor and motion carried.
- G. **Medicaid Champaign County**- Ruby Bushue moved a motion authorizing Amy to enter into an interagency agreement if it is required with CUMTD, to provide Medicaid transportation in Champaign County. David Wright seconded the motion. All voted in favor and motion carried.
- H. **Progressive Discipline Policy**- Jayne Darby moved a motion to approve the progressive discipline policy for drivers only as presented. Ruby Bushue seconded the motion. All voted in favor and motion carried.
- I. **2nd Trainer**- David Wright moved a motion to approve adding a 2nd trainer position. Jayne Darby seconded the motion. All voted in favor and motion carried.
- J. Next Meeting – April 26, 2018

7) **Adjournment** – Jayne Darby moved a motion to adjourn meeting. Ruby Bushue seconded the motion. All voted in favor and motion carried.



Jayne Darby

4/26/18

Date