

CRIS Rural Mass Transit District
CRMTD
August 28, 2018
2:30 pm
At CRIS Healthy Aging Center

Bold items require action

- 1) **Roll Call:** Present: Steve Gulick, Jayne Darby, David Wright
Absent: Ruby Bushue

- 2) **Approval of Minutes of April 26, 2018 meeting.**
Jayne Darby moved a motion that minutes of April 26, 2018, be approved. David Wright seconded the motion. All voted in favor and motion carried.

- 3) **Communications: Public Comment**
 - A. Board Member Comments
 - B. CEO Report
 1. FY 18 4th quarter rider stats – Board members received hand out detailing rides provided in 4th quarter.
 2. Industry Updates
 3. Medicaid Contract Updates
 - a. Secure Transportation – contract signed
 - b. Logisticare -Blue Cross Blue Shield – close to completing
 - c. MTM – Illini Care & Meridian – in the process
 4. Fare collection in future – accepting debit/credit cards for fare with app from Ecolane
 5. Facility Update- Chuck Abraham with IDOT explained that it will likely be November before we will have planning RFP ready. Amy and Kathy have meeting with Chuck at IPTA conference as well as on 10/24/18 in Chicago.
 - C. Correspondence
 1. Routine
 2. Driver Complaint OIG – wheelchair securement

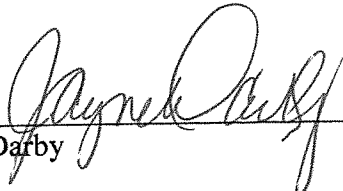
- 4) **Reports**
 - A. **Financial Reports as of 6/30/18** – Jayne Darby moved a motion to approve the 6/30/18 financial reports. David Wright seconded the motion. All voted in favor and motion carried.
 - B. **FY 2019 Budget**- Jayne Darby moved a motion to approve FY 19 budget as presented. David Wright seconded the motion. All voted in favor and motion carried.

- 5) **Unfinished Business**
 - A. Update on DTIF Grant – 3 weeks out
 - B. 19 5311/DOAP Grant Application, Resolution
 - C. Iroquois Banking – Transitioning Payroll

- 6) **New Business – Bold items require action**
 - A. **Capitalization Threshold Policy**- David Wright moved a motion to approve the capitalization threshold policy as presented. Jayne Darby seconded the motion. All voted in favor and motion carried.
 - B. **Audit Engagement Letter**- Jayne Darby moved a motion to approve the audit engagement letter with MartinHood. David Wright seconded the motion. All voted in favor and motion carried.

- C. **Disaster Recovery Plan-** Jayne Darby moved a motion to approve the Disaster Recovery Plan as presented. David Wright seconded the motion. All voted in favor and motion carried.
- D. **Authorize Conference host fee-** Jayne Darby moved a motion to approve IPTA Conference host fee in the amount of \$2,500. David Wright seconded the motion. All voted in favor and motion carried.
- E. **Authorize Conference bag purchase through CUMTD-** Jayne Darby moved a motion to approve IPTA conference bag purchase through CUMTD in the amount of \$2,500. David Wright seconded the motion. All voted in favor and motion carried.
- F. **Authorize Annual Safety Compensation adjustment**
 - a. **Drivers Dispatchers-** Jayne Darby moved a motion for drivers to receive 3% pay increase retroactive to (7/1/18). David Wright seconded the motion. All voted in favor and motion carried.
 - b. **Admin-** Jayne Darby moved a motion to amend the motion from April 26, 2018 to read, Admin staff will receive same annual compensation (net) adjustment as last year, but henceforth be incorporated into annual salary at that same level effective July 1, 2018. David Wright seconded the motion. All voted in favor and motion carried.
- G. next meeting – October 22nd

7) **Adjournment-** David Wright moved a motion to adjourn meeting. Jayne Darby seconded the motion. All voted in favor and motion carried.



Jayne Darby

4/12/18

Date