

`CRIS Rural Mass Transit District  
CRMTD  
December 14, 2017  
2:30 pm  
At CRIS Healthy Aging Center

**Bold items require action**

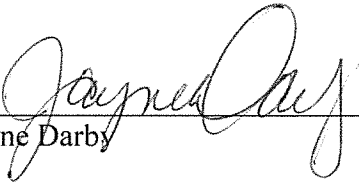
- 1) **Roll Call:** Present: Steve Gulick, Jayne Darby, Ruby Bushue, David Wright  
Absent: None
- 2) **Approval of Minutes of October 12, 2017 meeting.**  
Jayne Darby moved a motion that minutes of October 12, 2017 be approved. David Wright seconded the motion. All voted in favor and motion carried.
- 3) **FY 17 Audit**  
Ruby Bushue moved a motion that FY 17 Audit presented by Martin, Hood, Friese and Associates be approved. Jayne Darby seconded the motion. All voted in favor and motion carried.
- 4) **Communications: Public Comment - None**
  - A. Board Member Comments - None
  - B. CEO Report
    1. FY 18 1st quarter rider stats – Board members received hand out detailing rides provided in 1<sup>st</sup> quarter.
    2. Billboards – Billboard in Hoopeston advertising cost of ride \$1
    3. Electronic sign – Amy is working with Dean to get our sign out front painted as well as access to control electronic sign
    4. Parking lot – parking lot will be repaved in the Spring
    5. Update on Facility – completed Programmatic Risk Assessment and Notification of State Award. Just waiting on contract.
  - C. Correspondence – corresponded with IDOT regarding the DTIF capital grant
- 5) **Reports**
  - A. **Financial Reports as of 9/30/17** – Ruby Bushue moved a motion to approve the 9/30/17 financial reports. Jayne Darby seconded the motion. All voted in favor and motion carried.
- 6) **Unfinished Business**
- 7) **New Business – Bold items require action**
  - A. **5311 Resolution** – Jayne Darby moved a motion to approve the Resolution for 5311 and DOAP contracts. Ruby Bushue seconded the motion. All voted in favor and motion carried.
  - B. **Facility** – was covered in CEO report
  - C. **Title VI** – Jayne Darby moved a motion to approve updates to the Title VI to comply with IDOT standards. Ruby Bushue seconded the motion. All voted in favor and motion carried.
  - D. **Adjustment of Responsibilities** – Ruby Bushue moved a motion to approve adjustments of responsibilities of Lead Dispatcher changing title to Logistics Manager with pay increase of \$2 per hour. David Wright seconded the motion. All voted in favor and motion carried.
  - E. **Logisticare Contract** – Jayne Darby moved a motion authorizing Amy to sign contract if good business venture for the agency. David Wright seconded the motion. All voted in favor and motion carried.
  - F. **Other MCO Contracts** – Jayne Darby moved a motion authorizing Amy to sign contract if good business venture for the agency. David Write seconded the motion. All voted in favor and motion carried.

**G. 2018 Holiday Schedule** – Jayne Darby moved motion to approve 2018 Holiday schedule. Ruby Bushue seconded the motion. All voted in favor and motion carried.

**H. Holiday Stipend**- Jayne Darby moved motion to approve holiday stipend for staff at fy17 amount. David Wright seconded the motion. All voted in favor and motion carried.

I. Next Meeting -February 12, 2018

**8) Adjournment**- Jayne Darby moved a motion to adjourn meeting. David Wright seconded the motion. All voted in favor and motion carried.

  
\_\_\_\_\_  
Jayne Darby

2/22/18  
\_\_\_\_\_  
Date