

**CRIS Rural Mass Transit District**  
**CRMTD**  
**February 9, 2012**  
**3:30 pm**  
**At CRIS Healthy Aging Center**

**1) Roll Call: Present: Rachel Heron, Wayne Johnson, August Hoeflinger, Mary Thompson, Joyce Schmitt**

**2) Approval of Minutes of November 28, 2011**

August Hoeflinger moved a motion that the minutes of November 28, 2011, be approved. Mary Thompson seconded the motion. All voted in favor and motion carried.

**3) Communications: Public Comment – No Public Comments**

**A. Board Member Comments – No Board member Comments**

**B. CEO Report**

1. Vermilion Quarterly Service Report
2. Champaign Quarterly Service Report

Board members received hand out at the meeting detailing rides provided for the quarter for each County.

**C. Correspondence**

1. Rachel received Economic Interest Statement that must be completed and returned to County Clerk's office. Kathy will complete and will ask that the notices in the future be sent to CRIS.

**4) Reports**

**A. Financial Reports as of 12/31/11**

1. Champaign
2. Vermilion

Mary Thompson moved a motion approving the financial reports as of 12/31/11. Wayne Johnson seconded the motion. All voted in favor and motion carried.

**B. FY 12 Budget Revision**

1. Champaign
2. Vermilion

Mary Thompson moved a motion approving the budget revision to include the Executive Assistant position. Wayne Johnson seconded the motion. All voted in favor and motion carried.

**5) Unfinished Business**

**A. Ecolane – We are waiting on concurrence from IDOT to purchase software.**

**6) New Business – Bold items require action**

**A. IDOT JARC/Intercity Bus Grant Applications**

1. Vermilion
2. Champaign

**B. IDOT New Freedom Grant Applications**

1. Vermilion
2. Champaign

**C. CVP Applications**

1. Vermilion
2. Champaign

Wayne Johnson moved a motion approving the submission of grant applications to IDOT for JARC/ New Freedom/ Intercity Bus and CVP applications. Joyce Schmitt seconded the motion. All voted in favor and motion carried.

**D. Board Resolutions for JARC/Intercity Bus, New Freedom & CVP Grants**

Wayne Johnson moved a motion approving Board Resolutions for JARC/New Freedom/ Intercity Bus and CVP grants. Joyce Schmitt seconded the motion. All voted in favor and motion carried.

**E. VA Grants**

1. Veterans Transportation & Community Living Initiative
2. Bus/Bus Facilities & Clean Fuel Grant Programs

Mary Thompson moved a motion to research the VA grants listed and if determined we are eligible to write the grants. August Hoeflinger seconded the motion. All voted in favor and motion carried.

**F. IDOT Transportation Enhancement Program (ITEP)**

Mary Thompson moved a motion to research IDOT Transportation Enhancement Program and if determined we are eligible to write the grant. August Hoeflinger seconded the motion. All voted in favor and motion carried.

**G. Insurance Bid**

August Hoeflinger moved a motion for CRIS to go out to bid for Insurance, as this is a requirement by IDOT. Wayne Johnson seconded the motion. All voted in favor and motion carried.

**H. CEO Assistant**

Joyce Schmitt moved a motion approving and Executive Assistant for the CEO. Mary Thompson seconded the motion. All voted in favor and motion carried.

**I. Open Meetings Act Elected and Appointed Officials**

Board members were informed of the Open Meetings Act requirements for Elected and Appointed Members. Effective 1/1/12, elected or appointed members of a public body subject to OMA must complete the electronic training once during their term of election or appointment. Current members have until 1/1/13 to complete the electronic training. Any new elected or appointed member subject to the Act must complete the electronic training no later than the 90<sup>th</sup> day after taking office.

**J. Next Meeting 5/10/12 at 3:30 pm**

**7) Adjournment**

Joyce Schmitt moved a motion that we adjourn. Mary Thompson seconded the motion. All voted in favor and motion carried.

Mary Thompson  
Mary Thompson, Secretary

March 2, 2012  
Date