

**CRIS Rural Mass Transit District
CRMTD
April 6, 2011
3:30 pm
CRIS Healthy Aging Center**

1) Roll Call: Present: Rachel Heron, Wayne Johnson, Mary Thompson, August Hoeflinger, Joyce Schmitt

2) Approval of Minutes of February 23, 2011

Mary moved a motion that the minutes of February 23, 2011 be approved. August Hoeflinger Second the motion. All voted in favor and motion carried.

3) Communications: Public Comment – No public comments

- Board Member Comments – No board member comments
- CEO Report – Verbal
 1. Champaign progress – Amy reported that the Champaign office is established and we are moved in. Amy noted the collaborative successful work by Rita Black of RTPC and Bill Volk of CUMTD.
 2. ECIAAAA funding - There is a concern that there will be a reduction next fiscal year in ECIAAAA transportation funding for seniors.
 3. Federal Reauthorization – Amy updated board on concerns of a “Shut Down” if the Budget is not reauthorized.
 4. DOAP funding transfer – Amy has notified the Lobbyist for of the CRMRD status and asked that the new title be placed in future Legislation.
 5. Cost Sharing Issues for Month of April and May for Healthy Aging _
Kathy and Amy have met with Phil Muel re: the cost sharing allocations and continue to apply the plan he suggested.
- Correspondence
 1. IDOT Grant – Request for Proposal has been received.

4) Reports

- Financial Reports – Budget Amendment Approval – ITS and Indigo –
Wayne Johnson moved a motion for Budget Amendment with ITS and Indigo. Joyce Schmitt Seconded the motion. All voted in favor. Motion carried.
- Special Project Reports – Approval from Board for the following expenses with CUMTD pending IDOTS concurrence with IDOT
- Maintenance – \$39.95
- Body Work – \$55.00 per hour
- Parts are at cost
- Diesel Fuel – \$market price
- Bus Washing – \$5.50

Joyce Schmitt moved a motion that the Special Project budget reports all be approved at the spending level listed. August Hoeflinger seconded the motion. All voted in favor. Motion carried.

•

5) Unfinished Business

- **Personnel Manual – August Hoeflinger moved a motion that the Personnel Manual be adopted as written. Wayne Johnson seconded the motion. All voted in favor and motion carried.**

6) New Business

- **Contract Adoptions Joyce Schmitt moved a motion that the contracts with Indigo, Illini Terminal and Employment contracts for Kathy and Amy be approved. All voted in favor. Motion carried.**
 - **Contract with Indigo Apartments**
 - **Contract with Illini Terminal**
 - **Employment contracts for Kathy and Amy**

 - **Accounting Assistant – Joyce Schmitt moved a motion that we install Burma Thomas to Transit as Accounting Assistant.**

Major Vendors Transfers from CRIS Healthy Aging for following services: Wayne Johnson moved a motion that we approve the following vendors for CRIS Rural Mass Transit District: they are all previous vendors for Transit in prior fiscal years.

- **Health Insurance – Health Alliance**
- **Retirement-Pioneer -**
- **Workman’s Comp – Liberty Mutual**
- **Property Liability – ONB Philadelphia Insurance**
- **Telephones – Digital**
- **Office space/Utilities- CRIS Healthy Aging Center**
- **Computer Service – Woodard’s Computing**
- **ADP**
- **Sage Accounting Soft wear**
- **Mach 1 fuel**

Mary Thompson seconded the motion. All voted in favor. Motion carried.

7) Adjournment – Wayne Johnson moved a motion that we adjourn. August Hoeflinger seconded the motion. All voted in favor and Motion carried.

Mary Thompson

Signature Mary Thompson, Secretary

Date: June 1, 2011