

CRIS Rural Mass Transit District
CRMTD
June 7, 2012
5:00 pm
At CRIS Healthy Aging Center

Bold items require action

1) **Roll Call:** Members present: Rachel Heron, Wayne Johnson, Joyce Schmitt, Mary Thompson; Attorney Art Kapella

2) **Approval of Minutes of March 2, 2012**

Joyce Schmitt moved a motion that the minutes of March 2, 2012, be approved. Mary Thompson seconded the motion. All voted in favor and motion carried.

3) **Communications: Public Comment – No Public Comments**

A. **Board Member Comments – No Board Member Comments**

B. **CEO Report**

1. Driver Training Manual – Amy shared with the Board our New Driver Training Manual which outlines class room and hands on training.
2. Vermilion Quarterly Service Report – Board members received hand out at the meeting detailing rides provided for the quarter.
3. Champaign Quarterly Service Report – Board members received hand out at the meeting detailing rides provided for the quarter.
4. IDOT Site Visit – Amy shared with the Board outcome of IDOT site visit.
5. Radio License Renewal – Our radio license has been renewed and is good through April 2022.

C. **Correspondence**

1. Ecolane – Letter was sent to IDOT re the status of our concurrence to purchase software.

4) **Reports**

A. **Financial Reports as of 3/31/12**

1. Champaign
2. Vermilion

Wayne Johnson moved a motion approving the financial reports as of 3/31/12. Mary Thompson seconded the motion. All voted in favor and motion carried.

B. **FY 12 Budget Revision**

1. Champaign
2. Vermilion

Wayne Johnson moved a motion approving FY 12 Budget revision. Mary Thompson seconded the motion. All voted in favor and motion carried.

C. **FY 13 Budget**

1. Champaign
2. Vermilion

Wayne Johnson moved a motion approving FY 13 Budget. Mary Thompson seconded the motion. All voted in favor and motion carried.

5) **Unfinished Business**

- A. Ecolane – We are waiting on concurrence from IDOT.
- B. Open Meetings Act Elected and Appointed Officials – Board members have until 1/1/13 to complete the training.
- C. Grant Updates – Still waiting to hear from IDOT on New Freedom, JARC and Intercity bus applications.

6) New Business – **Bold items require action**

A. Board Resolutions, Special Warranty for FY 13 5311 & D.O.A.P

Application

Joyce Schmitt moved a motion to approve the Resolution & Special Warranty for the FY 13 5311 application for Vermilion County. Mary Thompson seconded the motion. All voted in favor and motion carried.

B. Acceptance of August Hoeflinger Resignation

Joyce Schmitt moved a motion to accept the resignation of Board Member August Hoeflinger. Wayne Johnson seconded the motion. All voted in favor and motion carried.

C. Spend Down

No motion as all spend down items are in the budget.

D. Salary Increase across the board 3%

Wayne Johnson moved a motion for a salary increase of 3% across the board for all staff. Mary Thompson seconded the motion. All voted in favor and motion carried.

E. Health Insurance Savings Proposal

Joyce Schmitt moved a motion to approve the Health Insurance Savings proposal as presented. Mary Thompson seconded the motion. All voted in favor and motion carried. The Provider would still be Health Alliance. A health savings account or cafeteria plan will be set up to cover additional staff out of pocket expenses. This proposal saves the agency @\$11,000.

F. Amend minutes of 8/11/11 - authorizing vacation buy out

Wayne Johnson moved a motion to authorize Amy to buy back vacation days not to exceed 25 days per year. Mary Thompson seconded the motion. All voted in favor and motion carried.

G. Line of Credit

Wayne Johnson moved a motion for Board members to sign documents authorizing CRIS extend our current line of credit with First Midwest Bank till 7/2/12. Mary Thompson seconded the motion. All voted in favor and motion carried.

H. Potential New Contracts

Mary Thomspson moved a motion authorizing Amy to enter into potential new contracts with Carle Hospital and Indigo Apartments. Joyce Schmitt seconded the motion. All voted in favor and motion carried.

I. Retirement/Benefits – Executive Session

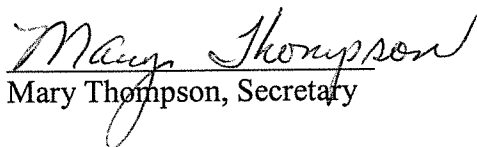
Wayne Johnson moved a motion to go in to Executive Session at 5:30 pm. Mary Thompson seconded the motion. All voted in favor and motion carried.

Wayne Johnson moved a motion to end Executive Session at 5:36 pm. Mary Thompson seconded the motion. All voted in favor and motion carried.

J. Next Meeting 8/9/12 at 3:30 pm

7) **Adjournment**

Joyce Schmitt moved a motion that we adjourn. Mary Thompson seconded the motion. All voted in favor and motion carried.


Mary Thompson, Secretary

8/22/12
Date