

CRIS Rural Mass Transit District

CRMTD

August 27, 2012

5:15 pm

At CRIS Healthy Aging Center

Bold items require action

1) Roll Call: Members present: Rachel Heron, Wayne Johnson, Joyce Schmitt, Mary Thompson; Attorney Art Kapella

2) Approval of Minutes of June 7, 2012

Mary Thompson moved a motion that the minutes of June 7, 2012, be approved. Wayne Johnson seconded the motion. All voted in favor and motion carried.

3) Communications: Public Comment – No Public Comments

A. Board Member Comments – No Board Member Comments

B. CEO Report

1. Vermilion Quarterly Service Report – Board members received a hand out at the meeting detailing rides provided for the quarter.

2. Champaign Quarterly Service Report – Board members received hand out at the meeting detailing rides provided for the quarter.

3. Carle Contract – Amy reported the talks with Carle are continuing, and that Carle has asked their Legal department to review.

C. Correspondence

1. Ecolane – CRIS received contract for the purchase of Transportation Software – however it listed grantee as Vermilion County not CRIS Rural Mass Transit District. Amy will contact IDOT to see what we need to do to correct.

2. CliftonLarsonAllen – CRIS Rural Mass Transit received letter of engagement for audit.

4) Reports

A. Financial Reports as of 6/30/12

1. Champaign

2. Vermilion

Joyce Schmitt moved a motion approving the financial reports as of 6/30/12. Mary Thompson seconded the motion. All voted in favor and motion carried.

B. FY 13 Budget Revision

1. Champaign

2. Vermilion

Wayne Johnson moved a motion approving FY 13 Budget Revision. Joyce Schmitt seconded the motion. All voted in favor and motion carried.

5) Unfinished Business

A. Ecolane – see correspondence

B. Open Meetings Act Elected and Appointed Officials – All members have completed the required training.

C. Grant Updates – CRIS has received no word on the transportation grants that were submitted to IDOT for JARC, New Freedom and Intercity Bus.

6) New Business – **Bold items require action**

A. Approval Accounting firm for Audit

Wayne Johnson moved a motion to approve the bid from CliftonLarsonAllen in the amount of \$8,400 for FY 12 audit. Mary Thompson seconded the motion. All voted in favor and motion carried.

B. Approval Maintenance Plan

Wayne Johnson moved a motion to approve Maintenance Plan. Mary Thompson seconded the motion. All voted in favor and motion carried.

C. Carle Contract

Wayne Johnson moved a motion Authorizing Amy to engage in a contract with Carle to provide transportation subject to legal approval. Mary Thompson seconded the approval. All voted in favor and motion carried.

D. Nominations

Joyce Schmitt moved a motion nominating Steve Gulick to fill vacant Board position. Mary Thompson seconded the motion. All voted in favor and motion carried.

E. Piatt County

Mary Thompson moved a motion Authorizing Amy to engage in a contract with ECIAAA for transportation in Piatt County if all parties are in agreement. Wayne Johnson seconded the motion. All voted in favor and motion carried.

F. Voorhees Lease

Wayne Johnson moved a motion to extend our lease for bus parking on Voorhees with Heritage Development Group for one year with a clause that CRIS can opt out of lease if moved to another property owned by Heritage Development Group. Joyce Schmitt seconded the motion. All voted in favor and motion carried.

G. Line of Credit

Joyce Schmitt moved a motion Authorizing Board Members to sign documents that extends our current line of credit in the amount of \$250,000 with First Midwest Bank for 1 year upon clarification of the interest rate charged on the line. Wayne Johnson seconded the motion. All voted in favor and motion carried.

H. Indiana 5311 – Amy informed the board that she had a discussion with Director at DMT who had been approached about providing services to MasterGuard employees who lived in Danville to the plant in Vermilion County Indiana. After much research, Amy informed the Board there was little money available for the service and not something we could do at this time.


I. Reclassifying position of Communication Coordinator

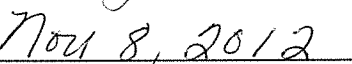
Joyce Schmitt moved a motion to reclassify Carol Nichols to Director of Communication with a salary of \$30,940 split between CRIS Rural Mass Transit District and CRIS Healthy-Aging Center based on actual hours worked. Mary Thompson seconded the motion. All voted in favor and motion carried.

J. Next Meeting 11/8/12 at 3:30 pm – Will determine the time and put in notice.

7) **Adjournment**

Joyce Schmitt moved a motion to adjourn the meeting. Mary Thompson seconded the motion. All voted in favor and motion carried.


Mary Thompson, Secretary


Date