

CRIS Rural Mass Transit District
CRMTD
November 14, 2013
3:00 pm
CRIS RMTD Administrative Office

Bold items require action

- 1) **Roll Call:** Present: Steve Gulick, Chalmers Flint, Mike Reed, Jane Darby,
Ruby Bushue
Absent: Attorney Art Kapella

2) **Approval of Minutes of September 25, 2013**

Chalmers Flint moved a motion that the minutes of September 25, 2013, be approved.
Mike Reed seconded the motion. All voted in favor and motion carried.

3) **Communications: Public Comment**

- A. Board Member Comments – No report
- B. CEO Report- Amy conducted portion of Board member orientation. Hired Kim Gilbert as Operations Manager in Champaign County. Still looking for Operations Manager for Vermilion County.
 - 1. Vermilion Quarterly Service Report - Board members received a hand out at the meeting detailing rides provided for the 4th quarter
 - 2. Champaign Quarterly Service Report - Board members received a hand out at the meeting detailing rides provided for the 4th quarter
- C. Correspondence – Explained Open Meetings Act to new Board members, and let them know they have 90 days to complete.

4) **Reports**

- A. **Financial Reports as of 9/30/13**
 - 1. Champaign
 - 2. Vermilion

Chalmers Flint moved a motion approving the financial reports as of 9/30/13. Mike Reed seconded the motion. All voted in favor and motion carried.

5) **Old Business**

- A. Ecolane – in process tentative go live Date 12/9/13
- B. Grant Updates – received JARC FY 12 contract payment for Jarc 12 services to come shortly
- C. Carle Contract – NO report
- D. Office Move – under way will be at new location 11/25/13

6) **New Business – Bold items require action**

- A. **Champaign County** Chalmers Flint moved a motion that Amy send letter to Champaign County outlining tiers to end relationship and encourage joint press releases. First Tier service would end 12/30/2013, second tier service end 6/30/14, third tier service end 6/30/15. Ruby Bushue seconded the motion. All voted in favor and motion carried.
- B. **Holiday Compensation** – Ruby Bushue moved a motion that staff receive \$40 Holiday compensation and leadership team receive \$500. Mike Reed seconded the motion. All voted in favor and motion carried.
- C. **Approval go out for Insurance Bid** – Chalmers Flint moved a motion for approval to go out to bid for Insurance. Mike Reed seconded the motion. All voted in favor and motion carried.

- D. Approval go out for bid for office/vehicle parking** – Ruby Bushue moved a motion for approval to go out to bid for office space/vehicle parking. Chalmers Flint seconded the motion. All voted in favor and motion carried.
- E. Date to meet approve audit** – Mike Reed moved a motion to meet on 1/8/14 to approve audit. Chalmers Flint seconded the motion. All voted in favor and motion carried.
- F. Changes to Affordable Care Act and Health Spending account level** – Jane Darby moved a motion to approve the \$2500 max reimbursement amount for Health Spending account. Mike Reed seconded the motion. All voted in favor and motion carried.
- G. Health Insurance Coverage – No Report**
- H. Next Meeting 2/13/14

7) **Adjournment** – Ruby Bushue moved a motion to adjourn meeting. Chalmers Flint seconded the motion. All voted in favor and motion carried.

Michael M. (Mike) Reed
Mike Reed, Secretary

02/13/2014
Date