

CRMTD
April 28, 2016
2:30 pm

At CRIS Healthy Aging Center

Bold items require action

1) **Roll Call:** Present: Steve Gulick, Jayne Darby, Mike Reed
Absent: Ruby Bushue, Jerry Prideaux

2) **Approval of Minutes of February 11, 2016 meeting.**

Jayne Darby moved a motion that the minutes of the February 11, 2016 be approved. Mike Reed seconded the motion. All voted in favor and motion carried.

3) **Communications: Public Comment - None**

A. Board Member Comments - None

B. CEO Report

1. Vermilion Quarterly Service Report-3rd qtr
2. RTAC Stats
3. Staffing
4. Rusburt
5. Body work
6. 5339 Vehicles
7. Medicaid
8. Compliments on Buses being clean
9. Update on Raises Drivers
10. Line of Credit
11. Transit Construction Training
12. RTAC Site Visit

C. Correspondence

4) **Reports**

A. **Financial Reports as of 3/31/16**

Jayne Darby moved a motion that the financials as of 3/31/16, be approved. Mike Reed seconded the motion. All voted in favor and motion carried.

B. **FY 16 Revised Budget**

Mike Reed moved a motion that the FY 16 Budget revision be approved. Jayne Darby seconded the motion. All voted in favor and motion carried.

5) **Unfinished Business - None**

6) **New Business – Bold items require action**

A. **FY 17 5311/DOAP Grant Resolution & Special Warranty** – Jayne Darby moved a motion to approve FY 17 5311/DOAP Resolution & Special Warranty. Mike Reed seconded the motion. All voted in favor and motion carried.

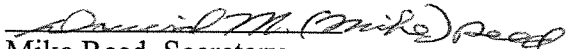
B. **FY 16 CVP 5311/5339 Grant Resolution** - Jayne Darby moved a motion to Approve FY 16 CVP 5311/5339 Grant Resolution. Mike Reed seconded the motion. All voted in favor and motion carried.


C. **Line of Credit** – Jayne Darby moved a motion to increase line of credit to \$800,000. Mike Reed seconded the motion. All voted in favor and motion carried.

D. **Cost of Living Increase** – Jayne Darby moved a motion to adjust administrative pay for FY 2017 through a one-time payment on 7/1/16 to match pay increase for drivers and will be allocated according to FTE status (not considered a bonus). Mike Reed seconded the motion. All voted in favor and motion carried.

- E. **DTIF – will follow procurement policy** – Mike Reed moved a motion to follow our procurement policy for items awarded in our DTIF grant. Jayne Darby seconded the motion. All voted in favor and motion carried.
- F. Next Meeting – 8/11/16

7) **Adjournment** – Jayne Darby moved motion to adjourn meeting. Mike Reed seconded the motion. All voted in favor and motion carried.


Mike Reed, Secretary


Date