

`CRIS Rural Mass Transit District
CRMTD
December 14, 2017
2:30 pm
At CRIS Healthy Aging Center

Bold items require action

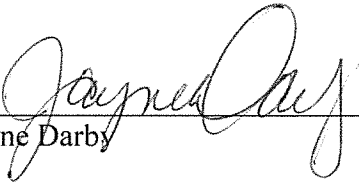
- 1) **Roll Call:** Present: Steve Gulick, Jayne Darby, Ruby Bushue, David Wright
Absent: None
- 2) **Approval of Minutes of October 12, 2017 meeting.**
Jayne Darby moved a motion that minutes of October 12, 2017 be approved. David Wright seconded the motion. All voted in favor and motion carried.
- 3) **FY 17 Audit**
Ruby Bushue moved a motion that FY 17 Audit presented by Martin, Hood, Friese and Associates be approved. Jayne Darby seconded the motion. All voted in favor and motion carried.
- 4) **Communications: Public Comment - None**
 - A. Board Member Comments - None
 - B. CEO Report
 1. FY 18 1st quarter rider stats – Board members received hand out detailing rides provided in 1st quarter.
 2. Billboards – Billboard in Hoopeston advertising cost of ride \$1
 3. Electronic sign – Amy is working with Dean to get our sign out front painted as well as access to control electronic sign
 4. Parking lot – parking lot will be repaved in the Spring
 5. Update on Facility – completed Programmatic Risk Assessment and Notification of State Award. Just waiting on contract.
 - C. Correspondence – corresponded with IDOT regarding the DTIF capital grant
- 5) **Reports**
 - A. **Financial Reports as of 9/30/17** – Ruby Bushue moved a motion to approve the 9/30/17 financial reports. Jayne Darby seconded the motion. All voted in favor and motion carried.
- 6) **Unfinished Business**
- 7) **New Business – Bold items require action**
 - A. **5311 Resolution** – Jayne Darby moved a motion to approve the Resolution for 5311 and DOAP contracts. Ruby Bushue seconded the motion. All voted in favor and motion carried.
 - B. **Facility** – was covered in CEO report
 - C. **Title VI** – Jayne Darby moved a motion to approve updates to the Title VI to comply with IDOT standards. Ruby Bushue seconded the motion. All voted in favor and motion carried.
 - D. **Adjustment of Responsibilities** – Ruby Bushue moved a motion to approve adjustments of responsibilities of Lead Dispatcher changing title to Logistics Manager with pay increase of \$2 per hour. David Wright seconded the motion. All voted in favor and motion carried.
 - E. **Logisticare Contract** – Jayne Darby moved a motion authorizing Amy to sign contract if good business venture for the agency. David Wright seconded the motion. All voted in favor and motion carried.
 - F. **Other MCO Contracts** – Jayne Darby moved a motion authorizing Amy to sign contract if good business venture for the agency. David Write seconded the motion. All voted in favor and motion carried.

G. 2018 Holiday Schedule – Jayne Darby moved motion to approve 2018 Holiday schedule. Ruby Bushue seconded the motion. All voted in favor and motion carried.

H. Holiday Stipend- Jayne Darby moved motion to approve holiday stipend for staff at fy17 amount. David Wright seconded the motion. All voted in favor and motion carried.

I. Next Meeting -February 12, 2018

8) Adjournment- Jayne Darby moved a motion to adjourn meeting. David Wright seconded the motion. All voted in favor and motion carried.



Jayne Darby

2/22/18

Date