

CRIS Rural Mass Transit District
CRMTD
March 24, 2022
4:15 pm

Bold items require action

1) Roll Call: Present: Steve Gulick, Frank Young, David Wright, Bill Faulstich, Bob McIntire

2) Approval of Minutes of February 7, 2022 meeting

Frank Young moved a motion to approve the minutes of 2/7/22. David Wright seconded the motion. All voted in favor and motion carried.

3) Communications: Public Comment – no comments

A. Board Member Comments – no comments

B. CEO Report

1. Facility Update – CRIS RMTD was awarded \$3 million of the \$11.5 million to build facility. CRIS received notice from IDOT that all capital projects have been put on hold for Vermilion County due to Danville losing their urban status in the census.

2. Contracts - Nicole met with staff at OSF regarding a contract for transportation for their clients. A draft contract was sent to OSF legal. Nicole also reach out to Dr. McNeely at Carle, to see if Carle had received the community Grant, where they wrote in a contract for CRIS transportation.

3. Resume Medical Rides – Medical rides to Champaign have resumed as schedule permits

4. 5311 and DOAP Grants – FY 23 Grant for 5311 and DOAP are close to be completed and will be submitted prior to the 4/1 due date.

4) Reports

A. Financial Report – Frank Young moved a motion to approve the financial reports of 1/31/22. Bill Faulstich seconded the motion. All voted in favor and motion carried.

5) Unfinished Business – none

6) New Business – Bold items require action

A. **Increase 5311 Fare** – Frank Young moved a motion to approve increasing the 5311 rider fare to \$2 effective 5/1/22. David Wright seconded the motion. All voted in favor and motion carried.

B. **MIP and Update to Server**- Frank Young moved a motion approving upgrading our MIP accounting software and server. David wright seconded the motion. All voted in favor and motion carried.

C. **Lettering on Buses** – David Wright moved a motion for Nicole to go out for bid for lettering in buses. Frank Young seconded the motion. All voted in favor and motion carried.

D. **CEO and Business Director Credit Card** – Frank Young moved a motion for Nicole to work with Iroquois Federal for securing a credit card for her and Laura for the agency. Bill Faulstich seconded motion. All voted in favor and motion carried.

E. **COVID Update** – Frank Young moved a motion that staff will only need to test if they have symptoms, and vaccination is not mandatory. Bill Faulstich seconded the motion. All voted in favor and motion carried.

F. **Cell Phone Stipend** - Frank Young moved a motion to approve a \$50 cell phone stipend for the CEO and Business Director. Bob McIntire seconded the motion. All voted in favor and motion carried.

G. **Kathy Cooksey, PRN** – Frank Young moved a motion to approve Kathy staying on PRN, as needed. David Wright seconded the motion. All voted in favor and motion carried.

H. **Resolution for CVP Grant** - David Wright moved a motion to approve the Resolution for the CVP capital grant for buses. Bob McIntire seconded the motion. All voted in favor and motion carried.

I. **Organizational Chart**- Frank Young moved a motion to approve the new Organizational Chart as submitted. David Wright seconded the motion. All voted in favor and motion carried.

J. **Personnel Manual Update** - Frank Young moved a motion to approve

David Wright seconded the motion. All voted in favor and motion carried.

K. Next Meeting – to be determined.

7) Adjournment – Frank Young moved a motion to adjourn. David Wright seconded the motion. All voted in favor and motion carried.

David Wright

Date