

CRIS Rural Mass Transit District
CRMTD
February 7, 2022
4:15 pm

Bold items require action

1) Roll Call: Present: Steve Gulick, Frank Young, David Wright, Bill Faulstich, Bob McIntire

2) Approval of Minutes of December 15, 2021, January 19, 2022 meetings.

Frank Young moved a motion to approve the minutes of 12/15/2021 & 1/19/22. David Wright seconded the motion. All voted in favor and motion carried.

3) Communications: Public Comment

A. Board Member Comments – no comments

B. CEO Report

1. Facility Update – CRIS RMTD was awarded \$3 million of the \$11.5 million to build facility. The \$3 million will be used for land acquisition, architectural design, utilities, etc. CRIS can apply in the next round of capital for the additional funding to complete construction of facility.

2. CRIS has been participating in meetings with the City of Danville, and Laura Calderon with IPTA regarding census and Danville losing its urban status.

C. Correspondence – letter from IDOT with capital award

4) Reports

A. Financial Reports quarter ended 12/31/2021

Frank Young moved a motion to approve the financial reports for quarter ended 12/31/21. Bill Faulstich seconded the motion. All voted in favor and motion carried.

B. FY 21 audit update – Kathy needs to provide the auditor with the last few items and then audit will be completed. We have received the draft copy.

5) Unfinished Business

6) New Business – Bold items require action

A. **Driver Pay Level** – Frank Young moved a motion to approve a \$2 an hour pay increase across the board for all staff effective 2/1/22. David Wright seconded the motion. All voted in favor and motion carried.

B. **Office Construction**- Frank Young moved a motion approved new lease for office and garage space and to add the construction of new office up to \$12,000, to the new lease. Bill Faulstich seconded the motion. All voted in favor and motion carried.

C. **FY 23 5311/DOAP Resolution and Ordinance** - Frank Young moved a motion to approve resolution for 5311 to apply for grant, resolution for 5311 to execute the grant, resolution for DOAP and Ordinance. Bob McIntire seconded the motion. All voted in favor and motion carried.

D. **Benefits** David Wright moved a motion to approve Kathy's benefit letter. Bill Faulstich seconded the motion. All voted in favor and motion carried.

E. Holiday Schedule – David wright moved a motion for employees with start date 2/7/22 or after will have holiday schedule the same as Danville Mass Transit. Employees who were employed prior to 2/7/22, will earn holiday pay for those hours and will be scheduled in an ordinary manner. Salary employees will be compensated in the same equal like manner. Bob McIntire seconded the motion. All voted in favor and motion carried.

F. Bank Signature Cards – Frank Young moved a motion to approve signors on the bank account be Nicole Dowling, CEO; Steve Gulick, President and Frank Young, Treasurer. David Wright seconded the motion. All voted in favor and motion carried.

G. Contract Signatures- Frank Young moved a motion to approve Nicole Dowling, CEO to sign all contracts on behalf of the district. David Wright seconded the motion. All voted in favor and motion carried.

H. ADP Payroll Check Signatures- Frank Young moved a motion to approve Nicole Dowling, CEO and Steve Gulick, President to be the signatures on ADP checks. David Wright seconded the motion. All voted in favor and motion carried.

I. MIP Accounting Signatures - Frank Young moved a motion to approve Nicole Dowling, CEO and Steve Gulick, President to be the signatures on accounts payable/disbursement checks. David Wright seconded the motion. All voted in favor and motion carried.

J. Organizational Chart – Bog McIntire moved a motion to approve the organizational chart as submitted. Bill Faulstich seconded the motion. All voted in favor and motion carried.

K. Next Meeting – March 7, 2022, 4:15 transit.

7) Adjournment – Frank Young moved a motion to adjourn. David Wright seconded the motion. All voted in favor and motion carried.

David Wright

Date