



Board Meeting
Minutes: April 25, 2024, 4:30pm
Location: Danville Public Library

Bold items require action.

1. Roll Call

Steve Gulick-President, Scott Preston, David Wright, Frank Young-Treasurer
Others in Attendance: Melissa A. Walters-CEO, Stephanie Wilson

2. Approval of March 21, 2024, minutes

Motion to approve minutes of March 21, 2024 meeting made by Frank Young, seconded by Scott Preston

3. Public Comments

None

4. Board Member Comments

None

5. CEO Report

a. Audits

i. Fiscal

Martin/Hood Audit will be discussed on August 29, 2024 Board Meeting for approval and place on file.

ii. Workman Comp Renewal

Final Audit Summary reviewed; noted reduction in premium of \$(5,166)

iii. National Interstate

a. Loss Control on-site visit completed 3/20/24

b. Three Non-Critical Recommendations

a. Report all Claims to National Interstate immediately.

b. Improve tracking of accidents, injuries and near misses to identify loss commonalities.

c. Conduct and document root cause analysis for accidents, injuries, and near misses.

6. Financial Report

Motion to approve April 25, 2024 Financial Report made by Frank Young, seconded by Scott Preston

7. New Business

- a. 5311 FY25 Application**
- b. DOAP FY25 Application**

Motion to approve 5311 FY25 Application and DOAP FY25 Application made by Frank Young, seconded by Scott Preston

8. Motion for closed session to discuss personnel.

Motion to approve salary change made by Frank Young, seconded by Scott Preston

9. Adjournment

Motion to adjourn made by David Wright and seconded by Frank Young