

Board Meeting
Minutes: August 29, 2024, 4:30pm
Location: Danville Public Library

Bold items require action.

1. Roll Call

Steve Gulick-President, Scott Preston, David Wright, Frank Young-Treasurer
Others in Attendance: Melissa A. Walters, CEO, Stephanie Wilson, Director of Budget & Human Resources

2. **Approval of April 25, 2024, minutes**

**Motion to approve minutes of April 25, 2024 meeting made by Steve Gulick,
Seconded by Scott Preston**

3. Public Comments

None

4. Board Member Comments

None

5. CEO Report

a. Audits

i. Martin/Hood 1st meeting

**Motion to approve and place in file the FY2023 Audit was made by Frank Young
and Seconded by Scott Preston**

6. Financial Report

7. **New Business**

a. FY2025 Budget/YTD Actuals

**Year end financials for FY24 was reviewed and discussed.FY2025 Budget will
be submitted to the Board during the October 24, 2024 meeting.**

b. Ford County Proposal

Motion to approve the negotiations with Ford County Board for providing Rural Transportation in the same fashion as Vermilion County was made by Frank Young and Seconded by David Wright.

c. Iroquois County Proposal

Motion to approve the negotiations with Iroquois County Board for providing Rural Transportation in the same fashion as Vermilion County was made by Frank Young and Seconded by David Wright.

d. Building Proposal/Fuel Island

Motion made by Frank Young and Seconded by David Wright to approve the Building Proposal will be put on hold until after the Consultant Study with Danville Mass Transit on the needs of Vermilion County transportation.

Motion made by Frank Young and Seconded by David Wright to approve installation of fuel island at Cris RMTD located at 615 E. Voorhees Street, Danville IL. Cost of installation will be added to the FY2025 Budget.

e. Vermilion County Transit Coordination Study - \$300,000 Federal/State Funded; 20% Applicant Contribution (e.g., in kind, matching): 20% between Cris/DMT

i. IDOT Medical Trip Study - This study began centered around veterans and their transportation needs specific to medical trips because there are very specific locations that veterans need to travel to, and there is a lot to be done to improve that network and the transportation that gets them to their appointments. She received enough funding to expand this to medical and non-medical transportation in general across the State. There is a rising need statewide for medical transportation and the truly impact individuals' lives.

ii. 104th District – State Rep. Brandun Schweizer – Rural Transportation Study- Health, Medical and wellness space for Vermilion County

iii. Next Move Illinois: Transit Region Meetings 2026 Public Transportation Plan - The Illinois Statewide Public Transportation Plan, Next Move Illinois 2026, will help transit providers plan for long-term impacts to their services and address systemic questions regarding coordination, resources, equity, and emerging mobility. Public participation will be encouraged throughout the development of the plan, ultimately leading to a more effective and inclusive public transportation system.

f. Payroll system – Pay periods



Motion made by Scott Preston and Seconded by David Wright approved pay periods will be every other week effective December 29, 2023.

g. Holiday Schedule – Calendar year 2025

i. Holiday Party

Motion made by Scott Preston and Seconded by David Wright that Cris RMTD will have a Holiday Party on December 14, 2024 to 5:30pm located at either Turtle Run or 210 Saloon. Food and beverage will paid by Cris RMTD.

h. Conferences/Committees

- i. IPTA Fall Conference – September 4-7, 2024**
- ii. Transit Mobility Alliance Conference – October 26-30, 2024**
- iii. Danville Local Area Network**
- iv. Birth to Five Illinois – Regional Action Councils**
- v. RTAC Training – May 18, 2024 Mandatory (passenger assistance, defensive driving and emergency procedures)**
- vi. Habitat for Humanity Board member**

8. Motion for closed session to discuss personnel. Vote to go into closed session OMA Sec. 2. Open meeting © (1)

Motion to approve all closed session items made by Steve Gulick and Seconded by Scott Preston

9. Adjournment

Motion to approved to adjourn made by Steve Gulick and Seconded by Scott Preston