



Board Meeting Minutes
Wednesday, December 3, 2025 @
11:15am
Location: Young Law Office

1. **Roll Call**

Present: Steve Gulick, Scott Preston, Frank Young, and Odette Watson

2. **Approval of August 14, 2025 & November 13, 2025 minutes**

The minutes from the August 14, 2025 and November 13, 2025 meetings were reviewed.

Motion: Scott Preston moved to approve the minutes.

Second: Frank Young seconded.

Vote: Motion approved unanimously.

3. **Public Comment** – None.

4. **Board Comment / IT Update**

- IT & Call Representative Update: Brooklyn Gordon submitted her two-week notice on November 21. She will remain part-time to assist with cyber investigations and provide part-time support afterward.
- IT Staffing Proposal: It was proposed to bring Adnan Abdelghani on as our main IT person at an hourly rate of \$85/hour.

Motion: Frank Young moved to approve the hourly rate.

Second: Scott Preston seconded.

Vote: Motion approved unanimously.

5. **Fiscal Review and Approval of FY2026 YTD Income/Expenses**

The board reviewed the FY2026 year-to-date income and expense reports.

Motion: Frank Young moved to approve the FY2026 YTD income and expense reports.

Second: Scott Preston seconded.

Vote: Approved unanimously.

6. Review and Approval of FY2025 Operating Budget

The board reviewed the FY2025 Operating Budget.

Motion: Frank Young moved to approve the FY2025 Operating Budget.

Second: Scott Preston and Steve Gulick seconded.

Vote: Approved unanimously.

7. Approval of Contractual Agreement for Professional Services

The board reviewed the proposed contractual agreement for professional services.

Motion: Melissa Walters motioned to approve the agreement.

Second: Scott Preston seconded.

Additional Seconds: Frank Young and Steve Gulick also seconded.

Vote: Approved unanimously.

Closed Session

Motion to Enter Closed Session:

At 11:45am, Frank Young stated the need to enter closed session pursuant to 5 ILCS 120/2(c)(1) of the Illinois Open Meetings Act, to discuss the appointment, employment, discipline, performance, or dismissal of specific employees.

Vote:

A roll call vote was taken:

- Frank Young– Yes
- Steve Gulick – Yes
- Scott Preston – Yes
- Odette Watson – Yes

Result: Motion carried. The Board entered closed session at 11:50am.

Next Board Meeting: February 12, 2025 at 4:00 pm — CRIS Rural Mass Transit District